

NY Bagels Pty Ltd
PO Box 583, Blackburn VIC 3130
Ph (03) 9878 4228
Email: sales@nybagels.com.au
ABN: 99 293 383 625



Note: NY Bagels is a HACCP food safety certified manufacturer. We have a duty of care to ensure the delivery of our product is placed in a secure location. NY Bagels will be unable to supply product unless we have access to your premises via a key/pass or arrangement with security.

1) Basic Customer Information:

Trading Name: _____

Company Name: _____

ABN: _____

Postal Address: _____

Delivery Address: _____

Special Delivery Instructions: _____

Delivery Location Contact: Name _____ phone _____

Billing Contact: Name _____ phone _____

Email: _____@_____

> Please note: NY Bagels will only issue electronic invoices & monthly statements; no paper copies

Purchases to be settled by: (check box/es)

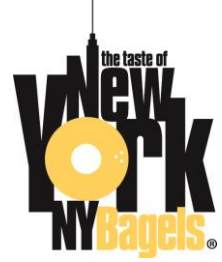
☐ Credit card ---->>> ☐ at time of purchase or ☐ receipt of statement
(2% payment surcharge applies to all credit card payments) (must complete page #2)

☐ direct debit---->>> ☐ at time of purchase or ☐ receipt of statement
(confirmation of deposit required) (must complete page #2)

☐ Cheque ----->>> must complete page #2

Signature of Applicant _____ Contact Number: _____

Print Name of Applicant: _____



2) To be completed if credit requested - Trading Account

Directors / Partners Details

Director's Name: _____

Private Residential Address: _____ Owned: (please circle) Y / N

Private Phone #: _____

Date of Birth: ____/____/____

Driver's License #: _____ State: _____

Trade References: 1) _____

2) _____

I agree to maintain said account on a strictly "payment in full" within 15 days of receipt of statement (emailed within 5 days of month end).

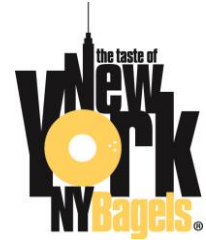
e.g. all outstanding invoices as at 30 Sept, payable in full by 15 Oct.

I acknowledge NY Bagels may withhold supply without notice should the account fall into arrears.

Signed: _____ Date ____/____/____

Print Name: _____

Please refer to following page for details on ordering and payments.



Instructions for Placing Orders

- Email - to sales@nybagels.com.au (preferred option)
- Phone - 03 9878 4228.
If the phone is not answered by customer services, **please leave a message**. Your message is converted to an email and lodged on our order entry system with the audio message, time of your call and return telephone number.
- Standing Orders
Orders can be placed as 'standing orders' to be delivered on regular basis.
(Note: Standing orders can be changed or cancelled a day prior delivery by 3:30pm)

Order Lead times

- Melbourne CBD or inner suburbs
Orders must be **received by 3:30PM** to assure delivery the next morning.
Orders for Monday must be received by 3:30PM the preceding Friday.

The office is unattended Saturday, Sunday and public Holidays
Any messages left during these days will not be followed up until the next business day.

- Interstate
Shipment ex Blackburn, 5 business days from receipt of order

Payment

- **No cash / No COD**
- **Direct debit**

Account Name: NY Bagels Pty Ltd
Bank: nab
BSB: 083 266
Account #: 826546755

- **Cheque**

Mail to NY Bagels Pty Ltd, PO Box 583, Blackburn, Vic 3130

- **Credit Card**

Visa & Mastercard only